

COMMISSION MINUTES
July 9, 2024

IOWA TRANSPORTATION COMMISSION

Meeting Agenda / Commission Orders

July 9, 2024

Materials Conference Room – Iowa DOT Complex

Ames, Iowa

ITEM NUMBER	TITLE	SUBMITTED BY	PAGE
1:00 p.m. C-2025-1	* Election of Commission Officers	Sally Stutsman, Vice Chair	2
D-2025-2	* Approve Minutes of the June 11, 2024 Commission Meeting Commission Comments DOT Comments	Cindy Dorhout	4
TD-2025-3	* Revitalize Iowa’s Sound Economy (RISE) – Bondurant	Deb Arp	6
TD-2025-4	* Revitalize Iowa’s Sound Economy (RISE) – North Liberty Project Settlement	Deb Arp	8
1:10 p.m.	Adjourn		

* Action Item

On Tuesday, July 9, the Commission and staff will meet informally at 9:30 a.m. in the Materials Conference Room. Transportation-related matters will be discussed, but no action will be taken.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Commission Order No. C-2025-1
Submitted by Sally Stutsman Phone No. 515-239-1661 Meeting Date July 9, 2024
Title Election of Commission Officers

DISCUSSION/BACKGROUND:

As a part of the first meeting on or after July 1 of each year, the Commission is required to take action on the following:

In accordance with Iowa Code section 307A.1A, the “commission shall meet in July of each year for the purpose of electing one of its members as chairperson.” In addition, it is the desire of the Commission that one of its members be designated as vice chairperson to act in the absence of the chairperson.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended Sally Stutsman be elected chairperson, and Ray Gaesser be elected vice chairperson for the period beginning July 1, 2024, and ending June 30, 2025.

COMMISSION ACTION:

Moved by Rielly Seconded by Juckette

	Aye	Vote	
		Nay	Pass
Anderson	<u>X</u>	_____	_____
Arnold	<u>X</u>	_____	_____
Gaesser	<u>X</u>	_____	_____
Juckette	<u>X</u>	_____	_____
Mulgrew Gronen	<u>X</u>	_____	_____
Rielly	<u>X</u>	_____	_____
Stutsman	<u>X</u>	_____	_____

Division Director Legal State Director

As vice chair, and in the absence of a chair until the election of officers, Commissioner Stutsman called the meeting to order.

Commissioners present: Sally Stutsman, Ray Gaesser, Bill Anderson, Linda Juckette, Mary Mulgrew Gronen, and Tom Rielly were present in the room. Rich Arnold was present and participated virtually.

C-2025-1

Commissioner Stutsman asked if there was a nomination for chair and vice chair of the Commission.

Commissioner Rielly nominated Sally Stutsman to be chair and Ray Gaesser to be vice chair.

Commissioner Juckette seconded the motion.

There were no other nominations. Commissioner Rielly expressed his appreciation to former Commissioner Yanney, the outgoing Commission chair, for her service to the state.

The vote to approve was unanimous.

Former Commissioner Yanney was present and, as outgoing chair, made some comments. She expressed appreciation to the department for their efforts in support flood relief and recovery in northwest Iowa and their efforts year-round to support safety. She also asked Iowans to follow speed limits and travel safely in work zones. She welcomed Bill Anderson and Mary Mulgrew Gronen as two new Commissioners and expressed her appreciation to the other Commissioners that she worked with for many years. Finally, she congratulated Sally Stutsman for being elected chair and encouraged her to continue to build camaraderie amongst the Commission. She then formally passed the Commission chair gavel on to Commissioner Stutsman.

Commissioner Stutsman expressed appreciation to former Commissioner Yanney for her service as a commissioner and gave her an honorary gavel as outgoing chair. Commissioner Stutsman acknowledged her extensive knowledge and dedicated public service.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2025-2
Submitted by Cindy Dorhout Phone No. 515-239-1067 Meeting Date July 9, 2024
Title Approve Minutes of the June 11, 2024 Commission Meeting

DISCUSSION/BACKGROUND:

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the minutes of the June 11, 2024 Commission meeting.

COMMISSION ACTION:

Moved by Rielly Seconded by Anderson

Division Director Legal State Director

	Aye	Vote	
		Nay	Pass
Anderson	<u>X</u>	_____	_____
Arnold	<u>X</u>	_____	_____
Gaesser	<u>X</u>	_____	_____
Juckette	<u>X</u>	_____	_____
Mulgrew Gronen	<u>X</u>	_____	_____
Rielly	<u>X</u>	_____	_____
Stutsman	<u>X</u>	_____	_____

D-2025-2

Stuart Anderson, on behalf of Cindy Dorhout, Executive Assistant

Commissioner Stutsman asked if there was a motion to approve the minutes from the June 11, 2024 Commission meeting. Commissioner Rielly moved and Commissioner Anderson seconded a motion to approve. The vote to approve was unanimous.

Commission Comments

There were no comments.

DOT Comments

Director Scott Marler provided two flood recovery updates that occurred since the Commission met in workshop in the morning. First, US 75 in Lyon County opened to traffic and the Iowa 4 bridge south of Emmetsburg will be opening by the end of the day. Director Marler expressed appreciation to the contractors and district team for their hard work. Second, Director Marler stated that the Iowa 511 app now shows the county road closures for emergencies.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Division/Bureau/Office Transportation Development Division
Local Systems Bureau Order No. TD-2025-3
Submitted by Debra Arp Phone No. 515-239-1681 Meeting Date July 9, 2024
Title Revitalize Iowa's Sound Economy (RISE) Application – Bondurant

DISCUSSION/BACKGROUND:

The city of Bondurant was awarded an Iowa's Certified Site Program RISE Local Development grant in August 2023 to assist in the construction of approximately 1,560 feet of Campus Drive, 2,180 feet of the relocated Pleasant Street and 2nd Street NE, and a 370-foot left turn lane on Campus Drive located on the east side of town. A modification to the scope and grant award was requested to include the construction of offset left-turn lanes and traffic signalization on U.S. 65 at Campus Drive.

This amendment is necessary to provide improved access to the Myers Industrial Site, an Iowa Economic Development Authority certified site of more than 66 acres. This project is anticipated to be completed by November 2025.

The evaluation and rating for the project will be discussed.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission, based on potential capital investment and future job creation, approve modification of the previously awarded certified site RISE grant to commit additional RISE funds of \$695,775 for the additional roadway improvements for a new total award of \$2,901,131 or up to 60 percent of the total RISE-eligible project cost, whichever is less from the city share of the RISE fund. Since this is a certified-site project, the actual award amount is subject to change as the project plans are finalized. Any additional changes to the scope or approved funding will be submitted by the department to the Commission for consideration as a modification to the award.

COMMISSION ACTION:

Moved by Juckette Seconded by Gaesser

	Aye	Vote Nay	Pass
Anderson	<u>X</u>	_____	_____
Arnold	<u>X</u>	_____	_____
Gaesser	<u>X</u>	_____	_____
Juckette	<u>X</u>	_____	_____
Mulgrew Gronen	<u>X</u>	_____	_____
Rielly	<u>X</u>	_____	_____
Stutsman	<u>X</u>	_____	_____

Division Director Legal State Director

TD-2025-3

Deb Arp, Team Leader, Local Systems Bureau

Deb Arp explain that the city of Bondurant was awarded a RISE Local Development grant in August 2023 to assist in the construction of approximately 1,560 feet of Campus Drive, 2,180 feet of the relocated Pleasant Street and 2nd Street NE, and a 370-foot left turn lane on Campus Drive located on the east side of town to support the Myers Industrial Site, an Iowa Economic Development Authority certified site of more than 66 acres. A modification to the scope and grant award was requested to include the construction of offset left-turn lanes and traffic signalization on U.S. 65 at Campus Drive. This project is anticipated to be completed by November 2025.

It is recommended the Commission, based on potential capital investment and future job creation, approve modification of the previously awarded certified site RISE grant to commit additional RISE funds of \$695,775 for the additional roadway improvements for a new total award of \$2,901,131 or up to 60 percent of the total RISE-eligible project cost, whichever is less from the city share of the RISE fund. Since this is a certified-site project, the actual award amount is subject to change as the project plans are finalized. Any additional changes to the scope or approved funding will be submitted by the department to the Commission for consideration as a modification to the award.

Commissioner Juckette moved and Commissioner Gaesser seconded a motion to approve.

There were no questions or comments.

The vote to approve was unanimous.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Division/Bureau/Office Transportation Development Division
Local Systems Bureau Order No. TD-2025-4
 Submitted by Debra Arp Phone No. 515-239-1681 Meeting Date July 9, 2024
 Title Revitalize Iowa's Sound Economy (RISE) Project Settlement – North Liberty

DISCUSSION/BACKGROUND:

On August 8, 2017, the city of North Liberty was awarded a RISE grant of \$3,070,000 to assist with the reconstruction of approximately 5,220 feet of Kansas Avenue and a roundabout at Kansas Avenue and St. Andrews Drive.

Commission approval of this project was contingent on the creation of 307 new jobs within three years after completion of the roadway. Associated capital investment was to be \$11,939,340.

On September 25, 2019, the roadway was opened to traffic. As of June 2024, the city of North Liberty had not met the job creation contingency. The department was advised that no jobs were created.

The method of calculation and amount of proposed settlement was provided to the city. The city of North Liberty has agreed to repay the proposed settlement of \$1,077,368.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the project settlement and proposed payment to the city share of the RISE Fund of \$1,077,368 for the city of North Liberty.

		Aye	Vote Nay	Pass
COMMISSION ACTION:	Anderson	<u>X</u>	_____	_____
	Arnold	<u>X</u>	_____	_____
	Gaesser	<u>X</u>	_____	_____
Moved by <u>Rielly</u>	Juckette	<u>X</u>	_____	_____
Seconded by <u>Juckette</u>	Mulgrew Gronen	<u>X</u>	_____	_____
	Rielly	<u>X</u>	_____	_____
	Stutsman	<u>X</u>	_____	_____
_____ Division Director	_____ Legal			_____ State Director

TD-2025-4

Deb Arp, Team Leader, Local Systems Bureau

Deb Arp explained that RISE Immediate Opportunity projects are conditional on job creation commitments. The department monitors these commitments to assure they have been met within three years of the road being open to traffic. If the commitments are not met, the department will seek partial or full repayment of the grant.

On August 8, 2017, the city of North Liberty was awarded a RISE grant of \$3,070,000 contingent on the creation of 307 new jobs by Geico within three years after completion of the roadway. The roadway opened to traffic in September 2019; however, the company was not able to create the required jobs within the allowable timeframe.

Based on the RISE project settlement policies, the city has agreed to a repayment of \$1,077,368.

It is recommended the Commission approve the project settlement and proposed payment to the city share of the RISE Fund of \$1,077,368 for the city of North Liberty.

Commissioner Rielly moved and Commissioner Juckette seconded a motion to approve.

There were no questions or comments.

The vote to approve was unanimous.

The meeting adjourned at 1:15 p.m.