

Guide and / or I.M. Revision Notice

To: Cities, Counties, and Consultants

Date: January 11, 2019

From: Office of Local Systems

Revision Notice Number: 2019_01

The Federal-aid Project Development Guide (Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. Where appropriate, it also references the existing Project Development Information Packet (Packet) documents that have been replaced or superseded.

The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Nicole Moore at nicole.moore@iowadot.us or 515-239-1506.

***** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE *****

Document Title or I.M. Number	Summary of Significant Revision(s)
I.M. Table of Contents January 11, 2019	The I.M. Table of Contents has been revised to reflect new or revised I.M. numbers, as indicated below.
I.M. 3.010, Att. A Submittal Dates for non-Federal-aid Local Public Agency projects let by the Iowa DOT January 11, 2019	This I.M. attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • The letting dates in the table were updated.
I.M. 3.010, Att. B Submittal Dates for Federal-aid Local Public Agency projects and projects involving the Primary Highway System January 11, 2019	This I.M. attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • The letting dates in the table were updated.
I.M. 6.000, Att. D Local Public Agency Construction Contract Administration Guidance January 11, 2019	This I.M. attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • This I.M. has been updated to include the recent changes made to the Construction Manual.
I.M. 7.020 Bridge Inspections January 11, 2019	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Recommended that Program Managers and Team Leaders who perform field inspections on Fracture Critical Members complete the Fracture Critical Inspection Techniques for Steel Bridges Training Course (FHWA-NHI 130078) every ten years. • Encouraged Bridge owners to include piling logs from new bridge construction in SIIMS. • Require photographs to be brought forward into the most recent inspection as part of the bridge inspection file. Recommended that at least one new photograph be taken during each bridge inspection to verify that the inspection has been completed. • Clarified when the Critical Finding Form should be filled out. • Clarified when the Form 107 should be filled out.

