

Guide and / or I.M. Revision Notice

To: Cities, Counties, and Consultants
From: Local Systems Bureau

Date: December 31, 2020
Revision Notice Number: 2020-05

The Federal-aid Project Development Guide (Federal-aid Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Nicole Moore at nicole.moore@iowadot.us or 515-239-1506.

***** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE *****

| Document Title or I.M. Number | Summary of Significant Revision(s) |
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| I.M. Table of Contents December 31, 2020 | The I.M. Table of Contents has been revised to reflect new or revised I.M. numbers, as indicated below. |
| The Federal-aid Project Development Guide (The Federal-aid Guide) December 31, 2020 | The Federal-aid Guide has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Updated to fix links. • Added clarifying language regarding FHWA authorization for letting. • Deleted information about the City and County bridge programs, that is really not relevant or needed in this particular document. |
| I.M. 1.100 Highway Bridge Program for Cities and Counties December 31, 2020 | This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Added clarifying language on City Bridge Program. • Updated to show the Qualifying Bridge List on multiple Local Systems webpages. • Changed the Design Guidelines section. • Changed the County HBP to accumulate 4 years and borrow ahead 4.5 years. |
| I.M. 1.180 Procedures for Developing and Administering Emergency Relief (ER) Projects December 31, 2020 | This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Changed that the DDIR submittals need to be done within 2 years (rather than 90 days) of the date of the event, due to current FHWA practice. |
| I.M. 5.030 Iowa DOT Letting Process December 31, 2020 | This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Updated to include the Iowa Code requirements for cities to advertise projects. |
| I.M. 6.110, Att. F (word) Final Forms Packet Checklist December 31, 2020 | This I.M. attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Clarified that DBE Accomplishment forms don't need to be filled out on non-Federal-aid contracts. |
| I.M. 6.130, Att. A Sample Interest Payment Information Form December 31, 2020 | This I.M. attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Updated the form to the new format, showing the correct I.M. number. |