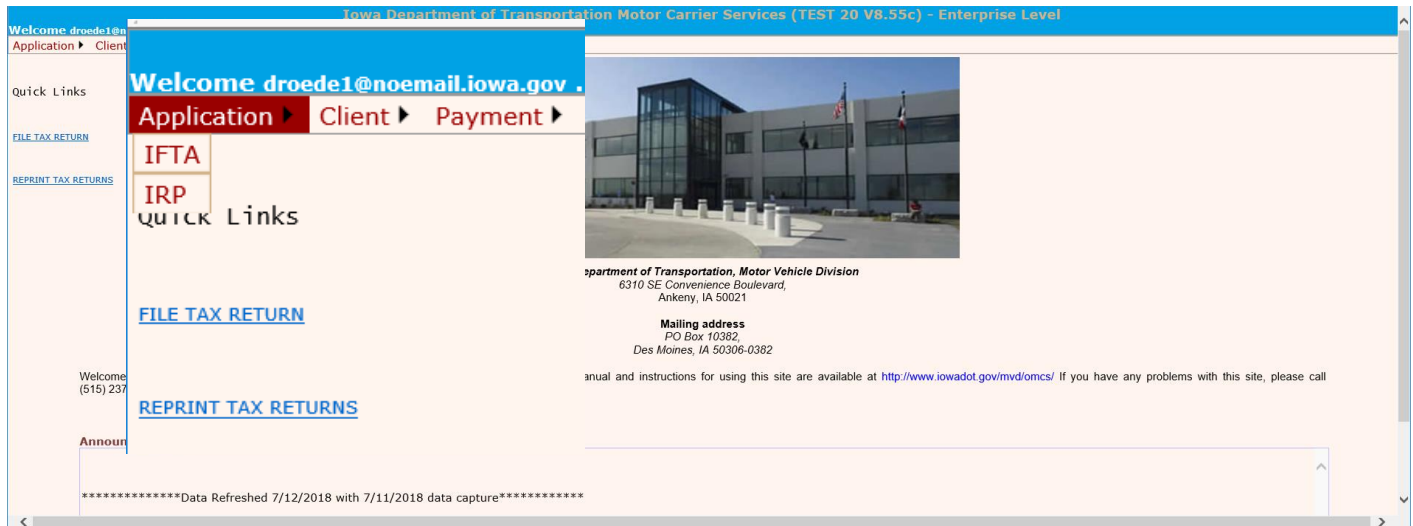
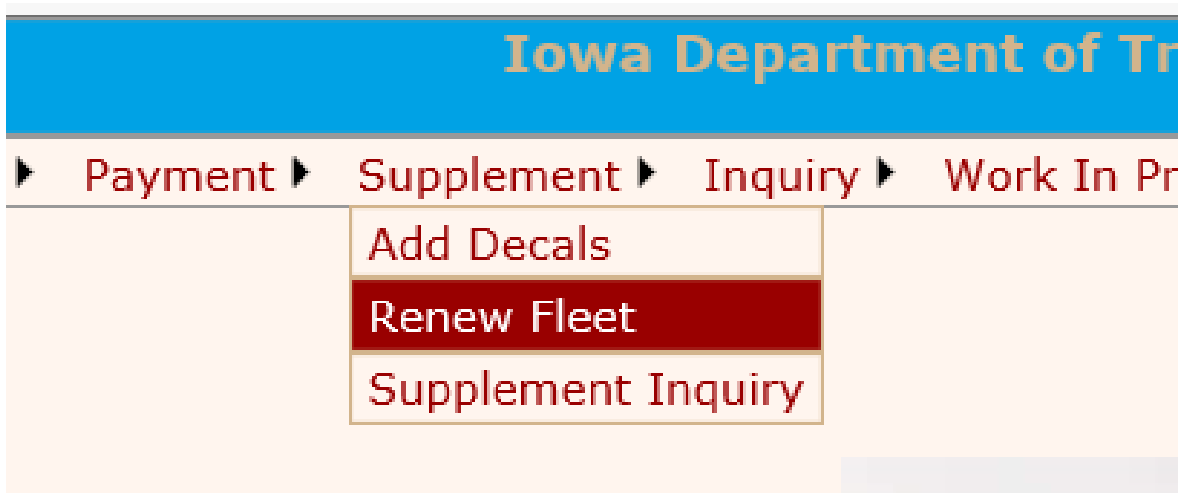


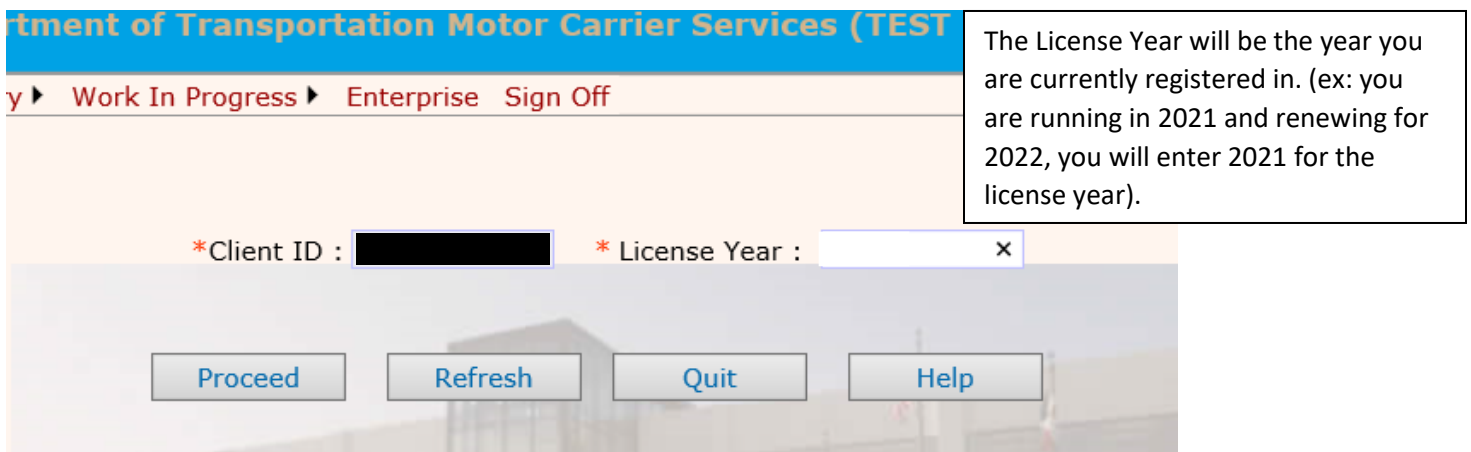
Log into your account on the IRP/IFTA System, hover over Application and select IFTA



Hover over Supplement and select **RENEW FLEET**. **DO NOT SELECT "ADD DECALS"**



In "License Year" type in 2021 (this is the year you are renewing) then click on "Proceed".



Make sure the number of IFTA Decal Sets Required is the correct number of decals you need. If it is correct, click on Proceed, if the number is not correct, enter the number of sets needed and then click "Proceed."

Electronic Filer

Place of Business | Mailing Address | Shipping Address | Location of Re

Street1: 3RD STREET NE  
 ZIP Code: 52040

Operation Info | Reporting Service

\* Fuel Type: propane  A-55  CNG  
 Ethanol  E-85

\* No. of IFTA Decal Sets Required: 5

Proceed Refresh Quit Help

After proceeding, the next screen is for you to double check your information, if it is correct click on "Proceed", if it is not, click "Back", and correct the information that is wrong and proceed.

Iowa Department of Transportation Motor Carrier Services (TEST 20 V8.55c) - Ifta Level

Welcome droed1@noemail.iowa.gov

Fleet | Billing | Payment | Permit | Credentials | MainMenu

Fleet Details

Client ID: Licensee Name: Do Business As: Cont

Fleet Effective Date: Fleet Expiry Date: Fleet

Phone No: Ext: Fax N

Electronic Filer: N Email Address: Carri

Place of Business | Mailing Address | Shipping Address | Location of Records

Street1: Street2: City: DUBUQUE

ZIP Code: Jurisdiction: IA-IOWA County: DUBUQUE Country: US

Operation Info | Reporting Service

Fuel Type: Diesel: Y Propane: N A-55: N CNG: N  
 M-85: N LNG: N Methanol: N Gasohol: N  
 Ethanol: N E-85: N BioDiesel: N Gasoline: N

No. of IFTA Decal Sets Required: 5

Proceed Back Quit

Fleet Effective date will show 1/1/**new** registration year. The Fleet Expiry date will show 12/31/**new** registration year.

The next screen is the "Billing" screen, this screen will show you how much you owe for your decals, click on "Proceed". **You cannot order temporaries on your renewal.**

Iowa Department of Transportation Motor Carrier Services (TEST 20 V8.55c)

Welcome droede1@noemail.iowa.gov

Fleet Billing Payment Permit Credentials MainMenu

**IFTA BILLING DETAILS**

Client ID: [ ] Licensee Name: [ ] License Year: [ ] Supplement No.: 0 Supplement Type: RENEW FLEET License Year: [ ] Supplement Status: OPEN Supplement Type: RENEW FLEET No. of Sets of Decals: 5 Billing Date(mm/dd/yyyy): 10/04/2018 Escrow Balance: 0.00

License Fee: 0.00 Waive  Decal Fee: 2.50 Waive  Shipping Fee: 0.00 Override  0.00

**Total Due**: 2.50 30 Days Temporary

Proceed Refresh Quit Help Cancel

Supplement No.: 0 Supplement Type: RENEW Supplement Status: OPEN Supplement Type: RENEW No. of Sets of Decals: 5 Billing Date(mm/dd/yyyy): 10/04/2018 Escrow Balance: 0.00

License Fee: 0.00 Waive  Decal Fee: 2.50 Waive  Shipping Fee: 0.00 Override  0.00

**Total Due**: 2.50 30 Days Temporary

Proceed Refresh Quit Help Cancel

Select the electronic Delivery type and Shipping Type the click on "Proceed".

Tax Return Reprint Fee: 0.00 Total Due: 2.50

**Credentials Assignment Type**

Electronic Delivery Type: E-Email F-Fax D-PDF

Proceed Refresh

Shipping Type: M-Mail P-Pickup O-Others

The next screen is a verification screen for you to check your information, if all is okay, click on “Proceed” if a change needs to be made, click on “Back”.

The License Year will be the year you have just renewed. ex: you are currently in 2021 and renewed for 2022, so the license year will read **2022**.

IFTA Payment Details Verification			
Client ID:			
Licensee Name:			
License Year:	2022		
Supplement Desc:	RENEW FLEET	Supplement Status:	I-INVOICED
Invoice No:	1028012	Receipt Date:	11/1/2021
Fees Section			
License Fee:	0.00	Waived:	N
Decal Fee:	2.50	Waived:	N
Shipping Fee:	0.00	Overridden:	N 0.00
Tax Return Reprint Fee:	0.00	Waived:	N
Total Due:	2.50	Escrow Balance:	0.00
		Use Carrier's Inventory:	N
Credentials Assignment Type			
Electronic Delivery Type:			D-PDF
Shipping Type:			M-Mail
<a href="#">Proceed</a>		<a href="#">Back</a>	

To pay on line, the Payment Type defaults to ePayment, you can use a credit or debit card or a check to pay, there will be a \$1.50 convenience fee that is added to your payment. On this screen click on ePayment on the lower-right side.

Check/Receipt Number	Delete
	<input type="checkbox"/>

[Add Payment Type](#)
[Delete Checked Payment](#)
[ePayment](#)

Fees Section			
Total Due	2.50	Escrow Balance	0.00
Convenience Fee	1.50		
Payment Section			
Payment Type	Amount		
ePayment ▾			

Once you click on ePayment a message will display at the top of the screen telling you not to close the window, what to do if the popup does not come up and there will be a \$1.50 charge.

- IRPPAY50 : Do not close the window, electronic payment has been selected and the U.S. Bank system is processing your payment request.
- IRPPAY51 : if the pop up does not come up, please select Reload.
- IRPPAY57 : additionally \$1.50 will be charged as an E-payment Convenience fee to your total amount.

A “form” will pop up for you to fill in, once you have completed it, and selected your payment method, and entered that information, click on “Continue” on the bottom Right side of the form.



## Make a Payment

### My Payment

State of Iowa TEST site PWD

**Amount Due** \$4.00

### Payment Information

**Frequency** One Time

**Payment Amount** \$4.00

**Payment Date** Pay Now

### Contact Information

**First Name**

**Last Name**

**Company**

**Address 1**

**Address 2** (Optional)

**City/Town**

**State/Province/Region** IA

**Zip/Postal Code** 52040

**Country** US

**Phone Number**

### Payment Method

**Payment Method**   
Checking or Savings  
Credit/Debit Card

**Continue**

[Cancel](#)

Review your information on the next page

<b>Description</b>	International Fuel Tax Application IA DOT IFTA <a href="https://iftairptest.iowadot.gov/Login.aspx">https://iftairptest.iowadot.gov/Login.aspx</a>
<b>Payment Amount</b>	\$3.00
<b>Payment Date</b>	03/19/2018

Payment Method

<b>Payer Name</b>	test tester
<b>Card Number</b>	[REDACTED]
<b>Expiration Date</b>	Jan-2021
<b>Card Type</b>	Visa
<b>Confirmation Email</b>	[REDACTED]

Billing Address

<b>Address 1</b>	[REDACTED]
<b>City/Town</b>	WEST DES MOINES
<b>State/Province/Region</b>	IA
<b>Zip/Postal Code</b>	50265
<b>Country</b>	United States

Your payment will automatically process, once it is done your receipt will pop up and can be printed along with your IFTA license.

A shipping document will print at the Motor Carrier Services office and your decals will be mailed out.